

# MICHAEL KITTELSON

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## EDUCATION

Bachelor of Arts, Expecting to Graduate May 2015  
Wisconsin Lutheran College, Milwaukee, WI  
Major: Communication  
Minor: Psychology

## EXPERIENCE

**Worship Team Leader** March 2013 - May 2015  
Wisconsin Lutheran College, Milwaukee, WI

- Coordinated schedules of guest speakers and musicians.
- Planned large-scale spiritual events on campus.
- Designed advertisements to promote spiritual events on campus.
- Trained new employees in Microsoft Word, Excel, and ProPresenter.

**Food Service Worker** April 2008 - August 2014  
Culver's Restaurant, West St. Paul, MN

- Developed strong customer service skills.
- Recorded customer orders accurately and quickly.
- Prepared food for guests in a timely manner.
- Trained new employees to ensure their success in the restaurant.

**Administrative Assistant** March 2012 - February 2013  
WLC Admissions Office, Milwaukee, WI

- Entered prospective student information into college database.
- Conducted guided tours on campus for recruitment purposes.
- Assisted admissions counselors in daily office tasks.

## INVOLVEMENT

WLC Improv Troupe: Founder and President | 2013 - 2015  
WLC Student Senate: Worship Representative | 2014 - 2015  
WLC Theatre: Assistant Stage Manager | 2012 - 2013  
Music and Jesus: Music and Acting Coach | Summers 2011 - 2014

## SKILLS

customer service, food industry experience, theatre, improvisation, sketch